

WITCHAM PARISH COUNCIL



CLERK:

*Mrs S J Bell
17 Astley Close, Sutton
ELY, Cambs CB6 2PG
Tel: 01353 778147*

To All Members of the Council

MEMBERS: 6 QUORUM: 3

Members are summoned to attend a Meeting of the Parish Council to be held on Wednesday 8 July 2026 at 7.30 pm in the Village Hall, Witcham, for the purpose of transacting the following business:

A G E N D A

- 26/098 To receive and accept any apologies for absence.
- 26/099 To receive declarations of interest from Councillors in respect of any items on this agenda in accordance with the Council's Code of Conduct.
- i) Pecuniary interests.
 - ii) Personal interests.
 - iii) Prejudicial interests (and to inform the Chairman if they wish to speak on the matter during public participation).
- 26/100 Dispensations: To note any new Dispensations granted: Nil.
- 26/101 To note monthly reports from County and District Councillors. (to follow)
Chairman to open meeting and invite County and District Councillors to speak.
- 26/102 Public Participation
To allow up to 15 minutes for any members of the public, and Councillors declaring the existence and nature of a prejudicial interest, to address the meeting in relation to the business to be transacted at this meeting.
At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. (3 minutes each to combined maximum of 15 minutes total for this agenda item (Standing Orders 3f and 3g)). Chairman to close meeting to public.
- 26/103 To approve and sign the minutes and confirm agenda of meetings of 13 May 2026 and the 10 June 2026.
- 26/104 Matters arising from previous minutes **(for information only)**.
- 26/105 Highways and Streetlighting
- a) LHI Application update – 3 July 2026 Panel meeting – updates.
 - b) To receive and note monthly speed data reports and update on Speedwatch sessions (MH/GB).
 - c) To note any items reported to Highways Authority.

- 26/106 Planning Matters
26/00672/TRE Glebe Lodge, High Street. T1 Bird Cherry Reduce height by approx. 3m.
- 26/107 Finance and Administration Matters
- a) To approve receipts and payments for July 2026 (to follow) and confirm arrangements for August payments.
 - b) External Audit – Exemption Statement acknowledgement and instructions.
 - c) Exclusion of Press and Public:
To consider whether under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the special and confidential nature of the business about to be transacted at Agenda Items 26/107d) to 26/107e) namely Village Hall Deed of Right of Way and Car Park, RSPB Lease, it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw.
 - d) To note delay on progress with Deed of Right of Way and Parking – Village Hall.
 - e) To note delay on progress with RSPB lease.
 - f) Receive and consider quote for new play signs (circulated 1.7.26)

Chairman to re-open meeting to the public.

- 26/108 Witcham Neighbourhood Plan and Development Community Facilities
To receive actions report from 'Discovery Walk' (MH)
- 26/109 Recreation Ground and Cemetery Matters
- a) To receive monthly report on weekly inspections of play equipment and recreation ground. (MH)
 - b) Application for use of recreation ground for yoga during summer heatwaves (circulated)
 - c) Application erection of headstone at cemetery.
- 26/110 Correspondence
To receive and note the following items of information/interest and invites (previously circulated):
ECDC Agendas and Minutes – Finance & Assets, Operational services, planning, Council. Planning Forum for parishes 19 August 10-11.30am, Cambs Local Heritage List website project Assets.
NALC bulletins and events
CCC Highway events and TMC roadworks
Cambs ACRE Staying in touch newsletter, Rural affordable housing in your parish
CAPALC councillor training
Policing – East Cambs Community meeting 11.7.26
HMRC Employer bulletin
Pension – Access and Fairness changes
- 26/111 Date of next meeting: 2 September 2026.

SJBell

SJ Bell
CLERK/RFO
2.7.26

Applications for Dispensations must be submitted to the Clerk on the application form at least 4 days prior to the meeting.

NOTES:

Members of the public are welcome to attend this meeting and there is provision for public participation. Details may be obtained from the Clerk or Chairman prior to commencement of the meeting.

If the Council wishes to exclude the public and press from the meeting a resolution in the following terms will be passed:

"It is hereby resolved in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, that as publicity would be prejudicial to the public interest by reason of the (*special*) (*confidential*) nature of the business about to be transacted at Agenda Item (*No*) namely (*state subject listed*) it is advisable in the public interest that the public and press be temporarily excluded from this meeting and they are herewith instructed to withdraw. (*Mr/Mrs/Cllr*) to be invited to remain." (as applicable)

Code of Conduct para 12(2) 'If a Councillor with a prejudicial interest wishes to speak on an agenda item then that interest and intention must be stated immediately after the first item of the Agenda. The public will be allowed a maximum of six speakers who may provide information for up to three minutes only and each person may only speak once. The Chairman will look to secure a balance of public speakers. The public participation is not to be a part of the debate but merely fact giving and answering questions in the same manner as the councillor with the prejudicial interest".